**JOB DESCRIPTION**

**and**

**PLAN FOR TRAINING AND SUPERVISION**

**PhD student**

Name of employee:

Institute/working group:

Department/research unit:

Effective as of:

1. Supervisor(s)

 working group leader:

 PhD supervisor (s):

 other supervisors:

2. Research

 Research objective:

 Design of research, as well as reporting method and timing of reports:

3. Training plan

 What expertise and skills must be acquired during the course this appointment:

 How is this to be implemented (1st year - specific, subsequent years - general)

 (e.g. lecture course, symposia, traineeships, studying abroad, and the like):

4. Supervision plan

 How often and in what way is personal supervision provided by working group leaders and/or other supervisors (at least once every two weeks):

 (there will be an annual planning and evaluation interview)

5. Other activities

 Size of task (maximum 10%):

 Nature of the activities and the number of hours per activity:

6. Signed

|  |  |  |  |
| --- | --- | --- | --- |
| ***role*** | ***name*** | ***date*** | ***signature*** |
| PhD student |  | ……-……-……… |  |
| Promotor |  | ……-……-……… |  |
| Supervisor |  | ……-……-……… |  |
| Director Nikhef | Prof.dr. S.C.M. Bentvelsen | ……-……-……… |  |

Forward to the Nikhef Personnel Department after signing

*For NWO-I employees the following applies to this plan:*

1. Implementation Regulation 8 'Conditions for employment of PhD students'

2. Collective labour agreement for research establishments. Section 12.